

Electric Vehicle Charging Points  
South & West London

Registration Form





## **SWELTRAC** **London Borough of Richmond upon Thames**

### **EV Charging Point Registration Form**

**To be eligible for the electric vehicle recharging scheme:**

- Your vehicle must be 100% electric
- You must live or work in the London Borough of Richmond upon Thames

Residents of other SWELTRAC boroughs should check our website at [www.sweltrac.org.uk](http://www.sweltrac.org.uk) for details of how to register.

**Initial registration costs £100 + 17.5% VAT (inclusive of first year subscription)**  
**Annual subscription thereafter £25 + 17.5% VAT (subject to change)**

**Upon registration you will receive:**

- A high specification recharging cable – required to recharge at our charging points
- One personalised key fob to allow you access to the points
- Detailed instructions for use
- A list of eligible charging points
- Access to the Elektromotive helpline

**Items to be enclosed with this application:**

- A photocopy of the registration document for each vehicle
- The signed Terms and Conditions for registration form (overleaf)
- Payment of £117.50 registration fee (£100 plus 17.5% VAT)

**If you would like further details on this scheme please contact**  
**[users@elektromotive.com](mailto:users@elektromotive.com) or 01273 704 775.**

## Application Form – Personal Details

|  |  |
|--|--|
| Name of registered owner               |  |
| Home Address                           |  |
| Business Address (if applicable)       |  |
| Telephone Number                       |  |
| Email Address                          |  |
| Contact Name (if different from above) |  |

## Vehicle Details

| Vehicle Type                                  | Registration Number |
|---|---------------------|
|   |                     |
| Is this vehicle used for commercial purposes? | YES/NO              |

## Payment Details

Payment of £117.50 can be made by cheque (made out to **Elektromotive Ltd**), debit card, or credit card (debit and credit card payments incur an additional charge of £2.50 – total payment = £120). Elektromotive are unfortunately unable to accept AMEX cards.

|   |  |
|---|--|
| Cardholder's name   |  |
| Card number   |  |
| Card registered address if different to mailing address   |  |
| Valid from  |  |
| Expiry date   |  |
| Issue number (if applicable)                              |  |
| Security Code (the last 3 digits on the back of the card) |  |

I agree for £120 to be debited from my card.

|               |             |
|---------------|-------------|
| <b>Signed</b> | <b>Date</b> |
|---------------|-------------|

## Further Information

Please indicate how you came to hear of this scheme:

- Launch event
- EV forum
- News article
- Other EV User
- Internet (please specify site)
- Other (Please specify)

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Do you have any comments / suggestions on the scheme e.g. further locations for charging points in South and West London?

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## Terms and Conditions for registered users

This form **must** be signed to complete your application to be a registered user.

I, the undersigned, agree to abide by the following terms and conditions:

- To only use the yellow coiled cable provided when recharging (for health and safety reasons),
- To only use the parking bay when actively recharging,
- To comply with all posted parking terms and conditions at the location (applies to all types of vehicle), and
- After recharging, not to return to the same recharging point on the same day (however you can visit other recharging posts on the same day).

London Borough of Richmond upon Thames reserves the right to review and alter the above terms and conditions and will notify all members of other changes. The London Borough of Richmond upon Thames gives no guarantee of the availability of charging points or power supplied from them. The London Borough of Richmond upon Thames reserves the right to remove charging points without notice.

|               |             |
|---------------|-------------|
| <b>Signed</b> | <b>Date</b> |
|---------------|-------------|

Please complete and return the application form with any required documentation to:

EV Registration  
Elektromotive Ltd  
The Sussex Innovation Centre  
Science Park Square  
Falmer, Brighton  
East Sussex. BN1 9SB